



Meeting **BOARD OF STUDIES FOR THE FACULTY OF SCIENCE**
Place Council Chamber
Date Wednesday 25 November 2009 at 2.15pm

Present

Dr I S Blagbrough	Dr F R Laughton
Professor G R Burton	Mr T Major (student representative)
Dr B Delgado-Charro	Professor G A McCusker
Professor J J Faraway	Dr W M Megill (to business in M4822)
Dr M V Hejmadi	Mr A Pool (student representative)
Dr R Hooley	Dr A J Power
Dr A C Jeffries	Professor G J Price
Professor C Jennison (Chair)	Professor I H Williams
Dr I V Kamotski	Professor P J Willis
Professor J C Knight	Dr B Yalabik

Mrs E F Bird (Secretary)

Apologies for absence were received from:

Mr J A Crawshaw (student representative)	Dr I Walker
Dr E O'Neill	Dr C Wilson
Ms H Tammik (student representative)	Dr D Wolverson
Professor R M Tyrrell	

Professor Jennison welcomed Dr Yalabik representing the School of Management, and student representatives, Mr Tom Major and Mr Alex Pool, to their first meeting.

4878 DEAN'S BUSINESS

The Board noted a change of date for the Board of Studies (Supplementary results) from 20 to 21 September 2010.

For the first time, some of the Board of Studies' papers had been made available on the Learning Materials Filestore (LMF). Initial feedback from members indicated that this new process was a success. Members were reminded of the need to give the Secretary at least twenty four hours' notice if they wished to raise an issue at the meeting from any of the papers in the LMF.

Members

- 4879 BOARDS OF STUDIES' STANDING ORDERS**
The Board noted some minor changes to the Standing Orders for Boards of Studies (paper 16).
- 4880 MINUTES**
The Board approved the minutes of the meeting held on 7 October 2009 (papers 17/18).
- 4881 MATTERS ARISING**
M4865 Visiting Appointments
Senate would be considering some revisions to the procedures for Emeritus, Honorary and Visiting Appointments at its meeting on 2 December 2009.
- 4882 ANNUAL QUALITY REPORT**
The Board considered the Annual Quality Report for the Faculty Teaching & Quality Committee for 2008-09 (paper 21a).
- Dr Laughton drew attention to the fact that a number of common issues had emerged from the Annual Quality Reports from Schools and Faculties. These included the increase in the workload for members of Teaching & Quality Committees; the level of scrutiny particularly within the programme approval process; space problems across the campus; and issues to do with SAMIS.
- Variability in the response rates for on-line unit evaluations, continued to be a problem. One of the Student Representatives informed the Board that the Students Union had already recognised these issues and would be seeking to identify some solutions.
- 4883 FACULTY RESEARCH STUDENTS COMMITTEE**
The Board received the minutes of the meeting held on 5 November 2009 (paper 23).
- 4884 FACULTY TEACHING & QUALITY COMMITTEE**
The Board received the minutes of the meeting held on 21 October 2009 (paper 24).

Meetings in 2009-10

Date	Day	Time	Room
20 January 2010	Wednesday	2.15 pm	Council Chamber
3 March 2010	Wednesday	2.15 pm	Council Chamber
21 April 2010	Wednesday	2.15 pm	Council Chamber
19 May 2010	Wednesday	2.15 pm	3 E 4.17
29 June 2010 (Final Year results)	Tuesday	9.30 am	Council Chamber
9 July 2010 (Progression results)	Friday	9.30 am	Council Chamber
21 September 2010 (Supplementary results)	Tuesday	2.15 pm	1 West 2.7 tbc