



Meeting **FACULTY RESEARCH STUDENTS' COMMITTEE**
Place **Wessex House Council Chamber**
Date and Time **12.30 – 2.00pm, Tuesday 3rd February 2015**

Present	Professor S Wonnacott (Chair) Dr L Caggiano Dr J Doughty Dr A Hill Dr J Laird Dr S Lewis Mr J Kenny	Associate Dean (Graduate Studies) Department of Pharmacy & Pharmacology Department of Biology and Biochemistry Department of Mathematical Sciences Department of Computer Science Department of Chemistry Students' Union Officer
In attendance	Dr Catrin Yeomans	Deputy Graduate School Manager
Apologies	Miss S Cabezas-Hayes Mr S Gane Dr R James Prof P Salmon	Faculty Student Representative, Department of Chemistry Graduate School Manager Department of Physics Department of Physics

Action

934 MINUTES

Minutes of the meeting held on 17th December 2014 were approved as an accurate record of the meeting, with a minor amendment to 'M923 Annual Monitoring Reports'.

935 MATTERS ARISING

M921 Matters arising: Confirmation process. The Chemistry confirmation reports have been submitted and the Graduate School will continue to monitor submissions.

M921 Matters arising. The issue of workspace for PGR students will be discussed at the next Faculty SSLC on February 17, along with software licences.

M923: Annual Monitoring Reports (inclusion of student achievements). This will be discussed at a future SAMIS PGR user group meeting and then a request for this change to the forms to be formally approved by Graduate School Managers.

936 CHAIR'S BUSINESS

Report on URSC Meeting 22 January 2015:

PhD Format - Request For Consideration And Approval

The Committee discussed the request made for the thesis for the award of a PhD in Clinical Psychology to comprise of a series of published papers. This request was supported, but the Committee agreed that this format would be not of relevance to the

Faculty of Science. Professor Wonnacott reported that this change request would be considered for approval by Senate with an approximate approval date of December 2015.

Joint Research Degrees

Simon Gane had fed the Committee's comments back to Sarah Ibbotson and URSC. Professor Wonnacott informed the Committee that the focus of current discussions is the development of collaborations with Institutions that have existing collaborative agreements with the University of Bath. However, GW4 partners are moving away from the award of joint degrees due to difficulties with governance across institutions. Jordan Kenny was aware of these discussions and supported concerns expressed by Directors of Studies about the focus of collaborations being with 'preferred partners'.

New PGR entrants with a previous award from Bath:

The Committee noted the paper from Registry and requested that this paper is presented again with information on funding sources of the students who had previously been awarded a University of Bath degree.

GS

Minutes from the November 14 URSC meeting:

The Committee noted the minutes.

Head of Department Briefing on Information Security

A new compulsory online staff training course on Information Security is being introduced across the University, to be completed by staff by July 15. Professor Wonnacott suggested at a meeting with Professor Jane Millar that PG research students should also be encouraged to complete this training. This will be a 'recommendation' for students and when more information is available on the course Professor Wonnacott will raise it with Heads of Departments and Directors of Studies. This proposal was supported by the Committee.

Professor Wonnacott updated the Committee on a new HEFCE policy for post 2014 REF, which requires open-access to publications from the point of acceptance in manuscript form. This means that from April 2016 all manuscripts have to be uploaded to PURE as soon as they are accepted for publication. This also applies to PGR student publications.

937 ANNUAL MONITORING REPORTS

Professor Wonnacott was delighted to inform the Committee that a review of the Annual Monitoring forms and process will be reviewed as part of the University wide review of QA7 and the Committee commented on the benefit of an overarching summary of all of the reports.

All of the reports were discussed and the main points to arise from the discussion were integration of CDT/DTP students fully within a departmental cohort, improving induction activities, frequency of Departmental SSLCs, how this fits with QA48 and the difficulty of engaging students with these committees. Dr Hill stated that two SSLC meetings are held in the Department of Mathematical Sciences a year and that this and Jordan Kenny agreed that the regulations should be flexible to meet the needs of departments.

938 SAMIS DEVELOPMENT UPDATE

The Committee were informed that Simon Gane had met with Registry to discuss the format of an electronic PGR1 Candidature Form and a formal request has been made to initiate this project. The aim is for the online form to be in place by October 2015 and that Directors of Studies are involved in the development of the new form. In addition, the SAMIS PGR user group is working on automated emails for

students/supervisors nearing the end of their registration and automated emails for students/supervisors nearing the end of a period of suspense.

939 **ANY OTHER BUSINESS**

Dr Caggiano requested that he be able to view the results of Academic Integrity Initiative (AII) test directly in SAMIS. The Graduate School will circulate information on how to achieve this to all DoS.

GS

There being no other business, the meeting closed at 1.45pm