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Meeting **FACULTY LEARNING TEACHING & QUALITY COMMITTEE**  
Place Council Chamber  
Date and Time Wednesday 10 July 2013 at 10.15am

Present	Mr S Burfiend Professor F E Burstall Mrs F J Cantell Mr S Gane Mr A Hayes Dr A C Jeffries Dr F R Laughton Dr P J Mitchell Dr P J Rogers Dr C M Todd	Students' Union Sabbatical Officer (2013-14) Department of Mathematical Sciences Undergraduate Manager Graduate School Manager Department of Computer Science (Chair) Department of Biology & Biochemistry Department of Physics Natural Sciences Programme Department of Pharmacy & Pharmacology Department of Biology & Biochemistry
In attendance	Mrs E F Bird Mrs M L Hallett	Faculty Assistant Registrar (Secretary) Faculty Assistant Registrar
Apologies	Mrs D Bean Dr A D Burrows Mrs H Dennis Dr M V Hejmadi Dr A J Power Professor G J Price Ms S Sri Dr A D J Taylor Professor I H Williams Professor S Wonnacott Ms M Woodward	Learning & Teaching Enhancement Office Department of Chemistry Undergraduate Manager Department of Biology & Biochemistry Department of Computer Science Associate Dean (Learning & Teaching) Department of Computer Science (student representative) Department of Pharmacy & Pharmacology Department of Chemistry Associate Dean (Graduate Studies) Learning Partnerships Office

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Mr Scott Burfiend, Students' Union Sabbatical Officer and Mrs Marguerite Hallett, Faculty Assistant Registrar, were welcomed to the meeting.

**Action**

**2115 MINUTES**

The FLTQC approved the minutes of the meeting held on 29 May 2013 (paper 201).

**2116 UNIT AND PROGRAMME CHANGES**

**Department of Biology & Biochemistry**

The FLTQC approved a change of semester for BB40177 for undergraduate programmes and postgraduate taught programmes for 2013-14 (paper 213a). This change is in response to the sabbatical leave of a key member of staff.

It was noted that this change has implications for the Natural Sciences students. Dr Mitchell commented that he would like this change to be permanent.

#### **Department of Chemistry**

The FLTQC noted that Professor Price has taken Chair's action to approve some minor changes to the programme description for the PG Diploma/MSc in Chemistry for Drug Discovery from 2013-14 (paper 214).

#### **Department of Computer Science**

The FLTQC received some programme changes in response to the recent BCS accreditation recommendations for the PG Diploma/MScs in Human Computer Interaction and in Internet Systems and Security (papers 214a/b). However the proposals were withdrawn for further consideration, and later submission for approval by Chair's action.

AH

#### **Department of Mathematical Sciences**

The FLTQC approved some changes to the programme specification including the programme description for 2014-15 for the BSc Mathematics and Statistic degrees (paper 215). These changes follow a recent degree scheme review and are intended to enhance the BSc programme by extending the choice of units in Years 2 and the Final Year.

The FLTQC noted that Professor Price has taken Chair's action to approve some minor changes that have been made to the programme description for the PG Diploma/MSc in Modern Application of Mathematics from 2013-14 onwards (paper 216).

#### **Department of Physics**

Undergraduate programme members of the FLTQC were invited to consider the Industry Team project unit PH30096 and Communicating Physics unit PH30099 to gauge how much interest there may be from other departments about sharing these and other units (paper 218).

Various departments have already have Public Engagement units, but there may be opportunities to extend/share some of the unit components. Further discussions will take place outside the meeting.

#### **2117 ANY OTHER BUSINESS**

At the end of open business, Mr Hayes, on behalf of the Committee thanked Professor Price for all his hard work and efforts as Associate Dean (Learning & Teaching) and Mrs Bird, Faculty Assistant Registrar, who is retiring after 29 years at the University. She has been the Secretary of this Committee since its inception in 1997.

**Dates of meetings****Faculty Learning Teaching & Quality Committee**

<b>Date 13-14</b>	<b>Day</b>	<b>Time</b>	<b>Room</b>
18 September 2013	Wednesday	2.15pm	1 WN 3.10
30 October 2013	Wednesday	2.15pm	Council Chamber
27 November 2013	Wednesday	2.15pm	Council Chamber
8 January 2014 (UGT AMRs)	Wednesday	2.15pm	Council Chamber
29 January 2014 (Unit and Programme changes)	Wednesday	2.15pm	Council Chamber
5 March 2014 (PGT AMRs)	Wednesday	2.15pm	Council Chamber
14 May 2014	Wednesday	2.15pm	Council Chamber
9 July 2014	Wednesday	10.15am (Time changed because of PAPAC)	Council Chamber
17 September 2014	Wednesday	2.15pm	Council Chamber

efb 30.5.2013