



Meeting **FACULTY LEARNING TEACHING AND QUALITY COMMITTEE**
Place Council Chamber
Date and Time Wednesday 30 October 2013 at 14:15

Present

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| Mr Alan Hayes | Associate Dean (Learning and Teaching) (Chair) |
| Dr A D Burrows | Department of Chemistry |
| Professor F E Burstall | Department of Mathematical Sciences |
| Ms S Chordekar | Postgraduate taught student representative |
| Mrs H Dennis | Undergraduate Manager |
| Mr S Gane | Graduate School Manager |
| Mrs C Hughes | Department of Pharmacy and Pharmacology (alternate for Dr A D J Taylor) |
| Mrs S Ibbitson | Learning and Teaching Enhancement Office (LTEO) |
| Dr A C Jeffries | Department of Biology and Biochemistry |
| Dr A J Power | Department of Computer Science |
| Dr C M Todd | Department of Biology and Biochemistry |

In attendance

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| Mrs M L Hallett | Faculty Assistant Registrar (Secretary) |
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Apologies

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| Mr S Burfiend | Students' Union (SU) Sabbatical Officer |
| Mrs F J Cantell | Undergraduate Manager |
| Miss M Endean | Undergraduate student representative (Department of Chemistry) |
| Mrs C Haines | Student Experience Officer |
| Dr M V Hejmadi | Department of Biology and Biochemistry |
| Dr F R Loughton | Department of Physics |
| Dr P J Mitchell | Natural Sciences Programme |
| Dr P J Rogers | Department of Pharmacy and Pharmacology |
| Dr A D J Taylor | Department of Pharmacy and Pharmacology |
| Professor I H Williams | Department of Chemistry |
| Professor S Wonnacott | Associate Dean (Graduate Studies) |
| Ms M Woodward | Head of Learning Partnerships |

WELCOME TO NEW MEMBERS

The FLTQC welcomed Sarah Chordekar as the Committee's new postgraduate student representative member.

2154 MINUTES

The FLTQC approved the minutes of the meeting held on 18 September 2013 (Paper 19).

2155 MATTERS ARISING

M2132 Minutes

The Secretary confirmed that the typographical errors in the minutes of the meeting held on 10 July 2013 had been corrected.

M2133 Response to British Computer Society (BCS) accreditation

The FLTQC noted the BCS accreditation report (Paper 20A) and approved the Department Action Plan (Paper 20B) and proposed programme changes (Papers 20C-F) to:

- PGDip/MSc Internet Systems and Security
- PGDip/MSc Human Computer Interaction

The FLTQC noted that in response to Issue 3 the proposed action is to make unit CM40179 Entrepreneurship compulsory; the FLTQC enquired as to whether any changes would be needed to the Entrepreneurship unit. The Undergraduate Director of Studies confirmed that the unit would remain unchanged.

The FLTQC sought clarification as to the action to be taken in response to Issue 8. It was confirmed that for 2013/14 it will be made explicit to students that they are required to undertake research projects that accord clearly with their MSc award title. With regard to Paper 20C, the FLTQC sought clarification of the proposed status of unit CM40149 Collaborative Systems. It was confirmed that unit CM40149 is to be removed as an optional unit from MSc Internet Systems and Security.

The FLTQC requested that the FAR inform SREO of this programme change and update the Faculty unit/programme databank accordingly

MH

2156 ANY OTHER BUSINESS

There was none.