

Moodle
2.5

Participating in Discussion Forums

STUDENT GUIDE



1 ACCESSING DISCUSSION FORUMS

There are four different types of discussion forum in Moodle. In this guide, we will look at the most common forum type – the **Standard Forum for General use**.

You can identify discussion forums in Moodle from the specific icon displayed next to the name of the forum, as below.



Coursework Forum

To enter the forum, click on its title. In the example above, this would be **Coursework Forum**.

2 ENGAGING WITH FORUMS

2.1 READING POSTS

Once you have entered a discussion forum, you will see a list of forum posts as below.

This forum is for planning our first field trip. Please put forward your ideas and respond to others' suggestions and ideas.

[Add a new discussion topic](#)

Discussion	Started by	Replies	Unread	Last post
Things to Pack	Julian Prior	2	0	Victoria Weavers Tue, 26 Jun 2012, 12:17 PM
Trip to Rome?	Julian Prior	1	0	Jason Bourne Tue, 26 Jun 2012, 12:06 PM
How about the Jurassic Coast?	Jason Bourne	0	0	Jason Bourne Tue, 26 Jun 2012, 11:34 AM

To read forum posts, click on the post title, which appears in the **Discussion** column on the left hand side.


This interface also gives you information about:

- who initiated the discussion;
- the number of replies to this initial post, as well as the number of unread posts;
- the name of the last author in the discussion thread and when this post was made.

Once you have finishing writing your post, click on the **Post to forum** button. Your new thread should now appear in the list of discussion topics.

2.3 REPLYING TO A DISCUSSION TOPIC

To reply to a discussion topic, click on the title of the post (as described in section 2.1) to read the content of it.

 **Trip to Rome?**
by Julian Prior - Tuesday, 26 June 2012, 10:39 AM

I would like to suggest a trip to Rome to look at discoveries of ancient roman remains as part of our course. Please add your thoughts to this discussion.

[Reply](#)

Click on the **Reply** link in the bottom right hand corner of the forum post in question, as shown above.

You will now be able to write a response, following the same instructions as described in section 2.2.

Further guides in this series can be accessed by clicking on the **Support for Students** link on the Navigation bar of page in Moodle.

Should you have any questions relating to Moodle, please contact **your lecturer, Director of Studies** or **designated Programme Administrator** in the first instance.