

User Management

Adding Course Participants

There are a number of ways that students can be added to a Moodle course, and their method of enrolment will determine whether or not they will be removed automatically at the end of the academic period.

If a user was brought through into a Moodle course automatically (via links with SAMIS), they will generally be removed automatically. There are caveats to this however, as it is possible for Moodle Teachers to override the default un-enrolment criteria (either nominating a specified un-enrolment date, or specifying that un-enrolment will take place manually at an undefined time).

Manually managing users

Whilst the majority of course enrolments will take place automatically, there will be times when it is necessary to add or remove users to/from courses manually. Anyone with Teacher permissions on a given course will be able to do this.

Add/Enrol

- [Adding users to Moodle courses](#)
- [Adding users to Moodle](#)
- [Setting an Enrolment Key for self-enrolment](#)

Remove/Un-enrol

- [Removing users from Moodle courses](#)
- [Removing yourself as a Teacher from Moodle courses](#)
- [Removing yourself as a Student from Moodle courses](#)

View

- [Viewing Moodle courses as a Student](#)

Groupings and groups

- [Setting up groups and groupings](#)

Managing users with the SAMIS

integration

The SAMIS block is a tool that gives staff the ability to manage SAMIS cohorts within their Moodle courses through the creation of **Mappings**.

- [Introduction to the SAMIS integration](#)
- [Locating the SAMIS Integration block](#)
- [Understanding the Manage Mappings interface](#)
- [Adding SAMIS cohort mappings](#)
- [Removing SAMIS cohort mappings](#)
- [Modifying SAMIS cohort mappings](#)
- [Managing expired mappings](#)
- [SAMIS Period Slot Dates for the 2018/19 academic session](#)